

CITY COUNCIL AGENDA
City Hall, 833 South Spruce Street
7:00 p.m. June 22, 2017

CALL TO ORDER:

Mayor Sexton
Council Members: Aslett, Bieche, J. DeGloria, R. DeGloria, Edmundson, Loving and Montgomery
Staff: Berner, Blaine, Dempsey, Erickson, Harrison, Hawes, Brad Johnson, Brittany Johnson, L. Johnson, Jongsma, Moser, Peterson, Pulst, Schwetz, Sinclair, Toth, Ward, Yengoyan

MINUTES:

City Council Meeting June 8, 2017

AUDIT OF BILLS:

PUBLIC COMMENTS:

COUNCIL COMMENTS:

MAYOR'S UPDATE:

PROCLAMATION:

SPECIAL PRESENTATION:

OFFICERS REPORTS:

TBD

UNFINISHED BUSINESS:

CONSENT AGENDA:

NEW BUSINESS:

- 1) **Public Hearing** -- Resolution 2018 – 2023 Six Year Transportation Improvement Program
- 2) New Tractor for Parks & Recreation Department included in 2017 Budget
- 3) Turf Maintenance Program – Skagit River Park

FUTURE WORKSHOP:

EXECUTIVE SESSION:

- An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

ADJOURNMENT:

MEETINGS:

1) **PUBLIC WORKS COMMITTEE:**

Tuesday **June 20, 2017** 4:00 p.m.

Public Works Department, 833 S Spruce Street

2) **SKAGIT TRANSIT BOARD:**

Wednesday **June 21, 2017** 1:00 p.m.

Council Chambers, 833 S Spruce Street

4) **PLANNING COMMISSION:**

Wednesday **June 21, 2017** 7:00 p.m.

Council Chambers, 833 S Spruce Street

5) **AUDIT & FINANCE COMMITTEE:**

Thursday **June 22, 2017** 4:00 p.m.

City Hall, 833 S Spruce Street

6) **COUNCIL WORKSHOP:**

Thursday **June 22, 2017** 6:00 p.m.

Council Chambers, 833 S Spruce Street

June 2017

June 2017						
Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 28		29	30	31	Jun 1	2	3
4		5	6	7	8	9	10
		5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan	6:00pm Library Board (Library)		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
11		12	13	14	15	16	17
			4:00pm Public Safety Committee (Public Safety Building)				
18		19	20	21	22	23	24
			4:00pm Public Works Committee (Engineering Conf Room)	1:00pm SKAT Board (Burlington City Hall) 7:00pm 9:00pm Planning Commission (City Council Chambers)	4:00pm Audit & Finance (City Hall) 6:00pm 7:00pm Council Workshop - Revenue 7:00pm Council Meeting		
25		26	27	28	29	30	Jul 1
				9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of			

May 28 - Jun 3

Jun 4 - 10

Jun 11 - 17

Jun 18 - 24

Jun 25 - Jul 1

July 2017

July 2017

August 2017

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 25	26	27	28	29	30	Jul 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Aug 1	2	3	4	5

6/25 - 30

7/2 - 7

7/9 - 14

7/16 - 21

7/23 - 28

7/30 - 8/4

June 8, 2017

CALL TO ORDER:

Mayor Pro Tem Rick DeGloria called the meeting to order at 7:04 p.m., with the Pledge of Allegiance. Council members present: Tonya Bieche, Joe DeGloria, Edie Edmundson, Chris Loving, and Ted Montgomery. Staff present: Jennifer Berner, Brittany Johnson, Leif Johnson, Tom Moser, and Renee Sinclair.

A motion was made to excuse **Councilor Aslett** from the meeting by **Councilors Montgomery/Bieche**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the June 8, 2017 council meeting by **Councilors J. DeGloria/Loving**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors J. DeGloria/Loving** to approve Accounts Payable checks numbered 36591 – 36750 in the amount of \$456,370.86; and May 31 payroll checks numbered 36570 – 36590 in the amount of \$559,653.83. All in favor; motion carried.

PUBLIC COMMENTS:

No Public Comments.

COUNCIL COMMENTS:

No Council Comments.

MAYOR COMMENTS:

No Mayor Comments.

SPECIAL PRESENTATIONS:

COMMUNITY ACTION OF SKAGIT COUNTY – BILL HENKEL

Executive Director Bill Henkel reviewed the 2016 Client Impact Report for the City of Burlington, the 2017 – 2019 Comprehensive Capital Campaign for the purchase of a building in Burlington for their new office location, reviewed the summary of services to residents of the Sterling Motor Inn, and an update of the residents that were provided service. Discussion was had regarding the percentage of the Hispanic population being served by Community Action, the living wage in Skagit County and where to locate that information.

June 8, 2017

NEW BUSINESS:

City Administrator Bryan Harrison asked if council would motion to move agenda item #5 to agenda item #1 as the representative from the event was in the audience and had a plane to catch that evening.

A motion was made to move agenda item #1 to agenda item #5 by **Councilors J. DeGloria/Edmundson**. All in favor; motion carried.

ROAD CLOSURE & ALCOHOL IN SKAGIT RIVER PARK – DAVITA BICYCLE TOUR

Parks & Recreation Director Jennifer Berner stated that the DaVita Bicycle Tour is an annual event and described the logistics of the event. The request is for road closure in Skagit River Park and controlled alcohol use in a designated area of Skagit River Park. **Berner** stated this event had been reviewed by the Technical Review Committee and City staff met with DaVita at Skagit River Park to review event logistics. **Jason Stawiski** with the company, Back Roads, puts on these events for DaVita. **Mr. Stawiski** reviewed the event logistics and the participants of the event. The donations raised during this event support the Bridge of Life and the goal of the participants is to raise \$1.5 million in 2017. Discussion ensued regarding alcohol use in the park and how that will be controlled, event details, and event security.

A motion was made to approve the DaVita Bicycle Tour road closure and approve use of alcohol in Skagit River Park during the event as outlined and authorize the Mayor's signature on appropriate documents by **Councilors J. DeGloria/Montgomery**. All in favor; motion carried.

OFFICER REPORTS

City Administrator Bryan Harrison stated that Skagit County PUD Director George Sidhu is organizing a tour of the PUD facilities and there are two dates that he is considering, Thursday, August 17 and Thursday, August 24, the time of the event will be from 1:00 p.m. – 4:00 p.m. **Harrison** asked council which date they would prefer and he will let PUD know. Discussion followed regarding the desired date. Council stated that Thursday, August 24th, from 1:00 p.m. – 4:00 p.m. would work.

Harrison reported that staff has finalized the grant submittal with the Office of Crime Victim Advocacy in response to the incident in September at the Cascade Mall. **Harrison** reviewed the grant application and the items that would be reimbursed.

Harrison informed council that he and **Public Works Director Marv Pulst** have a meeting scheduled tomorrow with Skagit County regarding Raspberry Ridge. An update will be brought back to council at the next meeting.

June 8, 2017

Harrison informed council that the staff assistant budgeted in 2017 for Executive/Legislative/HR has been granted 40 hours due to the reduction of FTE's in the Executive Department. There will not be a negative budget impact.

Harrison reminded council of Berry Dairy Days next week and reviewed the event calendar.

NEW BUSINESS (CONTINUED)

RESOLUTION DECLARING COLUMBUS DAY (2ND MONDAY OF OCTOBER) TO INDIGENOUS PEOPLES' DAY IN THE CITY OF BURLINGTON

Councilor Bieche stated the she would like to see this resolution adopted by council in recognition of the native people of Burlington and stated this resolution is based on the resolution passed by the City of Seattle for declaring Indigenous Peoples' Day. Discussion ensued regarding how many cities have participated regionally, wording in the resolution, and the intent of the resolution.

A motion was made to approve the proposed resolution declaring Columbus Day to Indigenous Peoples' Day by **Councilor Bieche**. No second; motion failed.

ORDINANCE REQUIRING PUBLIC HEARINGS AND A MINIMUM TIME PERIOD BEFORE CHANGING MAYOR OR COUNCILMEMBERS SALARIES

Councilor Bieche stated that this issue has been brought up numerous times when considering elected official compensation and that the public should have ample opportunities to be included in the discussion. This resolution would require at least three public hearings at three separate regular council meetings with at least seven days' notice before the hearing and at least five days' before the effective date; with these requirements no change would be made with less than nearly six weeks' notice to the public. Discussion followed regarding the language of the resolution, the number of hearings, and the current process. **Councilor Loving** stated that he was not in support of the proposed ordinance.

No action was taken on this item.

BID AWARD – 2017 OVERLAY PROJECT

Public Works Director Marv Pulst stated that bids were opened for the 2017 Overlay Project on Thursday, May 25, at 11:00 a.m. The low, responsive bidder is Lakeside Industries in the amount of \$510,065.25. **Pulst** reviewed the details of the project and stated that the overlay would take place on a portion of Burlington Boulevard and East

June 8, 2017

Fairhaven Avenue. The Washington State Transportation Improvement Board is funding \$50,000 for pavement repair patching.

A motion was made to award the bid to Lakeside Industries in the amount of \$510,065.25 and authorize the Mayor's signature on the agreement by **Councilors Loving/Montgomery**. All in favor; motion carried.

PURCHASE 8 X269 TASERS AND 8 BLACK HAWK HOLSTERS

Interim Police Chief Tom Moser stated that the police department has received bids from Axon Enterprises, Inc., ProForce, and online retailer Defensetech for the tasers and holsters. The department recommends purchasing from ProForce. Discussion followed regarding how often tasers were used. **Chief Moser** stated they are used very minimally and the department focuses on using defense tactics without weapons.

A motion was made to approve the purchase of tasers and holsters from ProForce in the amount of \$8,926.25 by **Councilors J. DeGloria/Bieche**. All in favor; motion carried.

City Administrator Bryan Harrison reminded council that a workshop would be held on Thursday, June 22, at 6:00 p.m. to discuss revenue and expenditures for 2017.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT:

Mayor Pro Tem Rick DeGloria adjourned the meeting at 8:13 p.m.

Renee Sinclair
Director of Budget & Accounting

Rick DeGloria
Mayor Pro Tem

Move to approve the proposed resolution approving the 2018 – 2023 Transportation Improvement Plan and authorize the Mayor's signature.



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Burlington

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Heating	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		Burlington East West Connector Burlington Blvd to S Walnut St New roadway connecting Burlington Boulevard with South Walnut Street and installation of associated utilities, stormwater, bike lanes, water, sewer, lighting, sidewalk, curb, and gutter.	WA-08784	06/22/17	06/22/17			01		0.200	CE	Yes

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2018	STP	250,000		0	50,000	300,000
P	RW	2018		0		0	400,000	400,000
P	CN	2018	STP	2,200,000		0	300,000	2,500,000
Totals				2,450,000		0	750,000	3,200,000

Phase	1st	2nd	3rd	4th	5th & 6th
PE	300,000	0	0	0	0
RW	400,000	0	0	0	0
CN	0	2,500,000	0	0	0
Totals	700,000	2,500,000	0	0	0



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1B		Fairhaven SR20 Entrance Roundabout Fairhaven to Burlington Blvd Improve the Intersection at Fairhaven Avenue and Burlington Boulevard with roundabout and update to current urban standard.	WA-08053	06/22/17	06/22/17			04		0.100	CE	Yes

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	STP	2,000,000	TIB	500,000	500,000	3,000,000
Totals				2,000,000		500,000	500,000	3,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	3,000,000	0	0	0	0
Totals	3,000,000	0	0	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		Frontage Road George Hopper Rd to Cascade Mall Drive New construction roadway from George Hopper Roadway to South Mall Driveway	WA-08056	06/22/17	06/22/17			01			EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	STP(US)	2,000,000	TIB	1,500,000	1,000,000	4,500,000
Totals				2,000,000		1,500,000	1,000,000	4,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	4,500,000	0	0	0	0
Totals	4,500,000	0	0	0	0



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00		Gardner Road Improvements Gardner Rd Rio Vista Ave to SR20 Improve to current urban standard to include curb, gutter, sidewalks in accordance with low impact design features.	WA-02486	06/22/17	06/22/17			04		0.330	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0	TIB	1,000,000	800,000	1,800,000
Totals				0		1,000,000	800,000	1,800,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	1,800,000	0	0	0	0
Totals	1,800,000	0	0	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		George Hopper Interchange Improvements - Phase 3 George Hopper Rd 0 to .50 Construction of NW partial cloverleaf SB onramp; bridge lane modifications	WA-07242	06/22/17	06/22/17			03		0.500		No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023	STP	4,300,000		0	700,000	5,000,000
Totals				4,300,000		0	700,000	5,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	5,000,000	0	0	0	0
Totals	5,000,000	0	0	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID G. Structure ID	Hoisting	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
12		George Hopper Interchange Improvements, Phase 2 George Hopper Rd 0 to .50 Construction of additional lane east of bridge; PE for NW partial cloverleaf SB onramp; bridge lane modifications	WA-05725	06/22/17	06/22/17			03		0.500	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020	STP	690,000		0	110,000	800,000
P	CN	2020	STP	1,030,000		0	170,000	1,200,000
Totals				1,720,000		0	280,000	2,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	2,000,000	0	0	0	0
Totals	2,000,000	0	0	0	0



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16		George Hopper Road Signal Enhancements E George Hopper Rd Burlington Blvd to Costco Dr The project will improve traffic signal phasing, coordination and operations, improve signal visibility, and ADA accessibility.	WA-09298	06/22/17	06/22/17			04		0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2018	HSIP	668,573		0	0	668,573
Totals				668,573		0	0	668,573

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	668,573	0	0	0	0
Totals	668,573	0	0	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		Intersection Modification at Cherry St and Fairhaven Ave Fairhaven to Cherry Modification and realignment of Fairhaven Avenue and Cherry St Intersection	WA-02441	06/22/17	06/22/17			04	C G O P T W	0.200	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2018		0	Ped/Bike Program	800,000	0	800,000
Totals				0		800,000	0	800,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	800,000	0	0	0	0
Totals	800,000	0	0	0	0



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14		/ 7323(004) Pease Rd Cascade Mall Nonmotorized Connection Burlington Blvd Cascade Mall Dr to Pease Rd Install nonmotorized trail along Burlington Blvd from Cascade Mall to Pease Rd	WA-07782	06/22/17	06/22/17			28		0.150	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	TAP(US)	280,392		0	43,608	324,000
Totals				280,392		0	43,608	324,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	324,000	0
Totals	0	0	0	324,000	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
00		Pease Road Reconstruction - Burlington Blvd to Anacortes Street to Upgrade street to city standards including sidewalks and drainage. Include utilities as appropriate.	WA-02483	06/22/17	06/22/17			04	C G P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	1,000,000	500,000	1,500,000
Totals				0		1,000,000	500,000	1,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	1,500,000	0	0	0	0
Totals	1,500,000	0	0	0	0



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16		Railroad Overpass Project to Construct Railroad Overpass - Design/Construction - Gilkey Road	WA-C5724	06/22/17	06/22/17			01			EA	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	STP	13,000,000		0	2,000,000	15,000,000
Totals				13,000,000		0	2,000,000	15,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	1,000,000	14,000,000	0	0	0
Totals	1,000,000	14,000,000	0	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
00		Section Street Improvements, Fairhaven Avenue to SR-20 to Improve to current urban standard to include curb, gutter, sidewalks in accordance with low impact design features.	WA-02486	08/22/17	08/22/17			04	C G P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0	TIB	1,500,000	500,000	2,000,000
Totals				0		1,500,000	500,000	2,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	2,000,000	0	0	0	0
Totals	2,000,000	0	0	0	0



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17		Spruce St Bridge Pease Rd to Spruce St Spruce Street/Walnut Street Extension-Design Only for Bridge crossing	WA-08058	06/22/17	06/22/17			01		0.550	EA	Yes

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023		0	OTHER	1,500,000	500,000	2,000,000
Totals				0		1,500,000	500,000	2,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	2,000,000	0	0	0	0
Totals	2,000,000	0	0	0	0



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02		SR20 / Skagit Street Signalization Project SR20 Skagit St to Skagit St Intersection and Pedestrian improvements, install traffic signal, upgrade to current urban street standards, and railroad warning infrastructure.	WA-03951	06/22/17	06/22/17			21			CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2019	STP	1,500,000		0	250,000	1,750,000
Totals				1,500,000		0	250,000	1,750,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	1,750,000	0	0	0	0
Totals	1,750,000	0	0	0	0



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Agency: Burlington

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Heating	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		SR20/Avon Bike-Ped Path - Blvd to Skagit Burlington Blvd to Skagit St Installation of combined use trail along SR20 from Burlington Blvd to Skagit Street	WA-08055	06/22/17	06/22/17			28		0.770	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021	TAP(US)	2,000,000		0	250,000	2,250,000
Totals				2,000,000		0	250,000	2,250,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	2,250,000	0	0	0	0
Totals	2,250,000	0	0	0	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Burlington

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		Whitmarsh Road Rebuild Burl Blvd to Pease Rd Rebuild Whitmarsh roadway from Pease Rd to Burlington Blvd	WA-08057	06/22/17	06/22/17			03		1.040	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	OTHER	6,000,000	1,000,000	7,000,000
Totals				0		6,000,000	1,000,000	7,000,000

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	7,000,000	0	0	0	0
Totals	7,000,000	0	0	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Burlington	29,918,965	13,800,000	9,073,608	52,792,573

RESOLUTION NO. XX-2017

**A RESOLUTION OF THE CITY OF BURLINGTON, WASHINGTON IN THE MATTER OF THE
2018 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, RCW 35.77.010 requires the legislative body of cities to adopt perpetual advanced six-year plans for coordinated transportation program expenditures, and

WHEREAS, the Burlington City Council held a Public Hearing on the proposed plan on June 22, 2017, and

WHEREAS, following the Public Hearing, the Council approved the 2018-2023 Six Year Transportation Improvement Program for the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED, the 2018 – 2023 Six Year Transportation Improvement Program, attached, is hereby adopted.

INTRODUCED AND PASSED at a regular meeting of the City Council of the City of Burlington on this 22nd day of June, 2017.

THE CITY OF BURLINGTON

Steve Sexton, Mayor

Attest:

Renee Sinclair, Director of Budget & Accounting

Leif Johnson, City Attorney

Published: 06/XX/2017



ITEM #: 2

CHECK ONE:

NEW BUS. X

OLD BUS.

AGENDA ITEM

Council Date: June 22, 2017 Subject: New Tractor for Parks & Recreation Department
Jennifer Berner, Parks & Recreation
Director

Attachments: John Deere Tractor Quote Public Hearing Required: YES () NO (X)

SUMMARY

The Parks and Recreation Department budgeted the purchase of a new John Deere tractor in the 311-000 Parks & Rec Reserve fund for 2017. There is \$77,000 budgeted in the Parks Machine and Equipment line item and the tractor bid that is on the state contract is \$64,651.74. By purchasing off the state contract the city is saving \$13,055.98.

The new tractor is needed to help staff accomplish their job tasks more efficiently. The current tractors do not have compatible towing equipment for the aerator and spreader; the new tractor will have is capability.

RECOMMENDATION

Move to authorize the purchase of a John Deere Tractor for the Parks and Recreation Department in the amount of \$64,651.74.

Quote Id: 15376236

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Washington Tractor, Inc.
4220 Old Highway 99 S
Mount Vernon, WA 98273
360-424-7995
mountvernon@washingtontractor.org

Prepared For:

City Of Burlington Parks And Recreation



Proposal For:

Delivering Dealer:

David Hardin

Washington Tractor, Inc.
4220 Old Highway 99 S
Mount Vernon, WA 98273

mountvernon@washingtontractor.org

Quote Prepared By:

David Hardin
dhardin@washingtontractor.com



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

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Washington Tractor, Inc.
4220 Old Highway 99 S
Mount Vernon, WA 98273
360-424-7995
mountvernon@washingtontractor.org

Quote Summary

Prepared For:

City Of Burlington Parks And Recreation
900 E Fairhaven Ave
Burlington, WA 98233
Business: 360-757-0996

Delivering Dealer:

Washington Tractor, Inc.

David Hardin
4220 Old Highway 99 S
Mount Vernon, WA 98273
Phone: 360-424-7995
dhardin@washingtontractor.com

This quote is based on the Washington State Contract # 10212. Your purchase order must be made out to John Deere Company, 2000 John Deere Run, Cary, NC 27513. Purchase order must also indicate Washington Tractor as the delivering dealer. Reference the Washington State Contract # 10212 and this quote ID number. Please email documents to Washington Tractor at dhardin@washingtontractor.com or fax to 360-424-0403

Quote ID: 15376236
Created On: 18 May 2017
Last Modified On: 18 May 2017
Expiration Date: 31 May 2017

Equipment Summary

JOHN DEERE 5085M Utility Tractor

Selling Price

\$ 59,477.22 X

Qty

1 =

Extended

\$ 59,477.22

Contract: WA Lawn and Grounds 10212 (PG 4S)

Price Effective Date: December 19, 2016

Equipment Total

\$ 59,477.22

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 59,477.22

Trade In

SubTotal **\$ 59,477.22**

Sales Tax - (8.70%) \$ 5,174.52

Est. Service \$ 0.00

Agreement Tax

Total \$ 64,651.74

Down Payment (0.00)

Rental Applied (0.00)

Balance Due \$ 64,651.74

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment

Quote Id: 15376236

Customer Name: CITY OF BURLINGTON PARKS AND RECREATION

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Washington Tractor, Inc.
4220 Old Highway 99 S
Mount Vernon, WA 98273
360-424-7995
mountvernon@washingtontractor.org

JOHN DEERE 5085M Utility Tractor

Hours:

Stock Number:

Contract: WA Lawn and Grounds 10212 (PG 4S)

Selling Price *

Price Effective Date: December 19, 2016

\$ 59,477.22

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
192BLV	5085M Utility Tractor	1	\$ 56,703.00	18.00	\$ 10,206.54	\$ 46,496.46	\$ 46,496.46
Standard Options - Per Unit							
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1384	32F/16R PowrReverser Plus Transmission - 540/540E	1	\$ 1,696.00	18.00	\$ 305.28	\$ 1,390.72	\$ 1,390.72
2060	Premium Cab	1	\$ 13,442.00	18.00	\$ 2,419.56	\$ 11,022.44	\$ 11,022.44
2120	Standard Air Suspension Swivel Seat	1	\$ 849.00	18.00	\$ 152.82	\$ 696.18	\$ 696.18
2400	Less Instructional Seat	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3025	Deluxe Corner Post Exhaust (Cab Only)	1	\$ 603.00	18.00	\$ 108.54	\$ 494.46	\$ 494.46
3320	Dual Stackable Rear Valve with Lever Controls	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	Dual Stackable Mid Valve with Joystick Control	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3820	Shiftable 540 / 540E Rear PTO	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Electrohydraulic (EH) with remote Left-hand (LH) fender control	1	\$ 475.00	18.00	\$ 85.50	\$ 389.50	\$ 389.50
5913	23.1 - 26 in. 8PR R3 (Turf) Bias (Titan)	1	\$ -860.00	18.00	\$ -154.80	\$ -705.20	\$ -705.20
5999	No Rear Tire Brand Preference	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	MFWD (4-Wheel Drive)	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
6214	44X18 - 20 in. 4PR R3 Bias (Titan)	1	\$ -707.00	18.00	\$ -127.26	\$ -579.74	\$ -579.74

**JOHN DEERE**

Selling Equipment

Quote Id: 15376236**Customer Name:** CITY OF BURLINGTON PARKS AND RECREATION**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Washington Tractor, Inc.
 4220 Old Highway 99 S
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6799	No Front Tire Brand Preference	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 15,498.00		\$ 2,789.64	\$ 12,708.36	\$ 12,708.36
Dealer Attachments/Non-Contract/Open Market							
BSJ10091	Motor Control Kit (Power Beyond)	1	\$ 332.20	18.00	\$ 59.80	\$ 272.40	\$ 272.40
Dealer Attachments Total			\$ 332.20		\$ 59.80	\$ 272.40	\$ 272.40
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Suggested Price							\$ 59,477.22
Total Selling Price			\$ 72,533.20		\$ 13,055.98	\$ 59,477.22	\$ 59,477.22



ITEM #: 3

CHECK ONE:

NEW BUS. X

OLD BUS.

AGENDA ITEM

Council Date: June 22, 2017 Subject: Turf Maintenance Program-Skagit River Park
Jennifer Berner, Parks & Recreation
Director

Attachments: Soils Sample Report Public Hearing Required: YES () NO (X)

SUMMARY

The Skagit River Park playfields are a very treasured city asset. The fields are used to host a number of activities from a variety of athletic events to community wide special events. Due to the lack of a structured turf maintenance program the fields are in distress.

Staff has coordinated with a variety of local resources/businesses to begin the development of a Turf Maintenance Plan for Skagit River Park. The first step was getting soil samples evaluated to determine the health of the soil. Staff worked with the Simply Soil Testing in Burlington to test the soil and complete a soils report. Bill Black, Agronomist, (science of soils and plants), evaluated the results of the soil sampling and worked with staff to develop a starting point for a Turf Maintenance Program. Staff met with specialists at Wilbur-Ellis and developed a plan of recommended products to use and pricing.

After concurring with the different specialists it was recommended to start the Turf Maintenance Program with the east playfields at Skagit River Park. This will be a good test site for the program and it has good irrigation, which is required for the program to be successful. The west playfields do not have good irrigation coverage this time of year, therefore staff will wait until November to lime these playfields and let it set fall and winter. It will be too late to fertilize and seed.

Current health of the soil:

- Soil samplings of the turf at Skagit River Park shows the turf has seriously low PH levels. PH levels for growing grass do best at 6.2-6.8, the current soil samples at Skagit River Park range from 5.24-4.63.

- Low PH makes nutrients less available resulting in turf decline. When PH is low the calcium levels in the soil are depleted. Calcium is the primary growth element for plant growth.
- At a neutral PH existing soil nutrients are unlocked and readily available for plant uptake, fertilizer is more effective, turf is greener, stronger, uses less water and is more resistant to disease.
- Lime is needed to restore the depleted nutrients. Lime is also an important source of calcium for plants.

Turf Maintenance Program Phases:

- Spray the turf for weeds
- Apply Lime to the turf
- Water the turf
- Aerate the turf
- Fertilizer mixed with seed
- Drag the fields

To implement all phases of the program at the east playfields and apply lime on the west playfields at Skagit River Park additional funds are needed for 2017. The 2018 budget will incorporate the funds needed to carry out the Turf Maintenance Program.

Funds needed for 2017:

- | | |
|------------------------|--|
| • Spray for weeds | \$1,545 |
| • Lime East Playfields | \$2,630 (30 acres late spring application) |
| • Lime West Playfields | \$4,350 (50 acres fall application) |
| • Fertilizer | \$4,738 |
| • Seed | \$8,805 |
| • Mixing Fee | \$98 |
| • Spreading Fee | \$408 |
| | \$22,574 - TOTAL |

RECOMMENDATION

Move to approve additional funds of \$22,574 for the 2017 Parks budget for a turf maintenance program at Skagit River Park.

**Analytical
Results****Samples: '1W - 6E'****Simply Soil
Testing****Customer:**

David Miller
City of Burlington Parks
900 E Fairhaven Ave
Burlington, WA 98284

Date received:

03/31/17

Report date:

04/07/17

Sample reference #

01647

Plant code:

03 - Existing lawn

	pH	Lime (lbs/1000 sf)	Nitrate - N ppm	Phosphorus ppm	Potassium ppm	Calcium ppm	Magnesium ppm
1647-1W	5.24	22	5 - Low	310 - V High	177 - High	1177 - High	55 - Med
1648-2W	5.07	28	5 - Low	397 - V High	165 - High	945 - High	44 - Low
1649-3W	5.09	28	6 - Low	432 - V High	196 - High	1038 - High	52 - Med
1650-4W	4.94	17	4 - Low	104 - V High	132 - High	645 - Med	56 - Med
1651-5W	4.68	18	4 - Low	172 - V High	181 - High	537 - Med	76 - Med
1652-6W	5.06	18	7 - Low	364 - V High	153 - High	760 - Med	66 - Med
1654-7W	4.81	20	11 - Med	235 - V High	149 - High	441 - Med	60 - Med
1655-8W	4.93	17	8 - Low	218 - V High	146 - High	528 - Med	56 - Med
1656-1E	4.63	28	5 - Low	650 - V High	111 - Med	379 - Low	39 - Low
1657-2E	4.84	28	8 - Low	487 - V High	131 - High	504 - Med	45 - Low
1658-3E	4.97	29	5 - Low	306 - V High	179 - High	981 - High	83 - Med
1659-4E	4.63	26	5 - Low	351 - V High	151 - High	390 - Low	52 - Med
1660-5E	4.85	26	7 - Low	402 - V High	194 - High	641 - Med	67 - Med
1661-6E	4.71	22	8 - Low	375 - V High	188 - High	422 - Med	73 - Med