

**CITY COUNCIL AGENDA**  
**City Hall, 833 South Spruce Street**  
**7:00 p.m. July 26, 2018**

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**CALL TO ORDER:**

Mayor Sexton

Council Members: Aslett, J. DeGloria, R. DeGloria, Edmundson, Loving, Montgomery, and Stavig  
Staff: Berner, Blaine, Dempsey, Erickson, Hampton, Harrison, Hawes, Brad Johnson, Brittany Johnson, L. Johnson, Jongsma, Luvera, Morrison, Moser, Peterson, Pulst, Rabenstein, Schwetz, Sinclair, Toth, Ward, Yengoyan

**MINUTES:**

[City Council Meeting July 12, 2018](#)

**AUDIT OF BILLS:**

**PUBLIC COMMENTS:**

**COUNCIL COMMENTS:**

**MAYOR'S UPDATE:**

**PROCLAMATION:**

**SPECIAL PRESENTATION:**

**COMMITTEE & BOARD REPORTS:** [Parks & Recreation Advisory Board Quarterly Report](#)

**OFFICERS REPORTS:**

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**UNFINISHED BUSINESS:**

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**CONSENT AGENDA:**

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**NEW BUSINESS:**

- 1) [Resolution Appointing Members to the 2019 Lodging Tax Advisory Committee](#)
- 2) [Street Closures for 2018 Touch A Truck Event](#)

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**FUTURE WORKSHOP:**

**BUDGET AND FINANCE:**

Thursday **August 16, 2018** 6:00 p.m.  
City Hall, 833 S Spruce St

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**EXECUTIVE SESSION:**

- An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

**ADJOURNMENT:**

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**MEETINGS:**

1) **AUDIT & FINANCE COMMITTEE:**

**Thursday July 26, 2018** 4:00 p.m.

City Hall, 833 S Spruce St

2) **PARKS ADVISORY BOARD:**

Monday **August 6, 2018** 5:30 p.m.

Parks & Recreation, 900 E Fairhaven Ave

3) **LIBRARY BOARD:**

Tuesday **August 7, 2018** 6:00 p.m.

Burlington Public Library, 820 E Washington Ave

4) **AUDIT & FINANCE COMMITTEE:**

Thursday **August 9, 2018** 4:00 p.m.

City Hall, 833 S Spruce St

# July 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 1 - 7	<b>Jul 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
		6:00pm Library Board (Library)		5:30pm 7:00pm Planning Commission (Council Chambers)			
Jul 8 - 14	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
		5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan	4:00pm Public Safety Committee (Public Safety Building) 5:00pm 6:00pm Historical Preservation Board (		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
Jul 15 - 21	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
			4:00pm Public Works Committee (Engineering Conf Room)	1:00pm SKAT Board (Burlington City Hall) 5:30pm 7:00pm Planning Commission (Council Chambers)	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
Jul 22 - 28	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
				9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
Jul 29 - Aug 4	<b>29</b>	<b>30</b>	<b>31</b>	<b>Aug 1</b>	<b>2</b>	<b>3</b>	<b>4</b>

# August 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Jul 29</b>	<b>30</b>	<b>31</b>	<b>Aug 1</b>	<b>2</b>	<b>3</b>	<b>4</b>
Jul 29 - Aug 4				5:30pm 7:00pm Planning Commission (Council Chambers)			
	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
Aug 5 - 11		5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan	6:00pm Library Board (Library)		4:00pm Audit & Finance Committee (City Hall)  7:00pm Council Meeting		
	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Aug 12 - 18			4:00pm Public Safety Committee (Public Safety Building)	1:00pm SKAT Board (Burlington City Hall)  5:30pm 7:00pm Planning Commission (Council Chambers)	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
Aug 19 - 25			4:00pm Public Works Committee (Engineering Conf Room)	9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of	4:00pm Audit & Finance (City Hall)  7:00pm Council Meeting		
	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Sep 1</b>
Aug 26 - Sep 1				5:30pm 7:00pm Planning Commission (Council Chambers)			



ITEM #: 1

CHECK ONE:

NEW BUS. X

OLD BUS. \_\_\_\_\_

## AGENDA ITEM

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Council Date: July 26, 2018 Subject: [Resolution appointing members to the 2019 Lodging Tax Advisory Committee](#)

Attachments: Proposed Resolution Public Hearing Required: YES ( ) NO ( **X** )  
Ordinance 1831

### **SUMMARY**

Per BMC 2.74, the representatives appointed to the Lodging Tax Advisory Committee are to be reviewed annually. Additionally, a vacancy has occurred, with a position open for the 2019 grant process. Mayor Sexton is recommending one new member: Peter Browning, CEO Burlington Chamber of Commerce. Mr. Browning is a person involved in an activity authorized to be funded by revenue received from lodging taxes.

### **RECOMMENDATION**

Move to approve the appointment of Peter Browning to the Lodging Tax Advisory Committee and approve the Resolution appointing all voting and alternate members to the Lodging Tax Advisory Committee, and authorize the Mayor to sign.



ITEM #: 2

CHECK ONE:

NEW BUS. X

OLD BUS. \_\_\_\_\_

## AGENDA ITEM

Council Date: July 26, 2018 Subject: [Street Closures for 2018 Touch A Truck Event](#)  
Jennifer Berner,  
Parks & Recreation Director

Attachments: Touch A Truck- Street Closure & Helicopter Landing Zone Diagram Public Hearing Required: YES ( ) NO ( **X** )

### SUMMARY

Last summer the Library hosted the first very successful Touch A Truck event, no street closures were needed. This year’s event, which is scheduled for Tuesday, August 14, 2018, has expanded and is a collaboration between the Library and the Parks and Recreation Department. It is included as one of the Pop-up Programs events. The event will span Washington Avenue from Anacortes Street through to S. Skagit Street and will encompass the library, Parks and Recreation building and Maiben Park. To date, the Burlington Police, Fire, Streets and Parks departments as well as the Children’s Museum, Skagit Transit, and Dike District 12 have committed to participate. The apparatuses will be parked along Washington Avenue between the blocks of S. Skagit Street and Holly Street.

AirLift NW has also committed to land a helicopter at Maiben Park for the event providing the air ambulance is not needed for critical care. Erica Littlewood with the Fire Department has been coordinating this very cool addition. If the helicopter is able to be a part of the event, the landing zone is in Maiben Park and the Fire Department will be taking the lead on supervising the landing zone.

The event has expanded in size this year requesting the following street closures: 1.) Close E. Washington Avenue between S. Anacortes Street and S. Skagit Street (adjacent blocks to thru traffic); 2.) Closure of the alleyway bordering the library on the west between the intersection with E. Washington and E. Vernon Avenues; 3.) Close roadways by 8:30AM and reopen at 2:00PM.

## **RECOMMENDATION**

**Council Motion** to approve the street closures and helicopter landing zone for the 2018 Touch A Truck Event and authorize the Mayor's signature on appropriate documents.