

CITY COUNCIL AGENDA
City Hall, 833 South Spruce Street
7:00 p.m. August 9, 2018

CALL TO ORDER:

Mayor Sexton

Council Members: Aslett, J. DeGloria, R. DeGloria, Edmundson, Loving, Montgomery, and Stavig
Staff: Berner, Blaine, Dempsey, Erickson, Hampton, Harrison, Hawes, Brad Johnson, Brittany Johnson, L. Johnson, Jongsma, Luvera, Morrison, Moser, Peterson, Pulst, Rabenstein, Schwetz, Sinclair, Toth, Ward, Yengoyan

MINUTES:

[City Council Meeting July 26, 2018](#)

AUDIT OF BILLS:

PUBLIC COMMENTS:

COUNCIL COMMENTS:

MAYOR'S UPDATE:

PROCLAMATION:

SPECIAL PRESENTATION:

COMMITTEE & BOARD REPORTS: [Parks & Recreation Advisory Board Quarterly Report](#)

OFFICERS REPORTS: TBD

UNFINISHED BUSINESS:

CONSENT AGENDA:

NEW BUSINESS:

- 1) [Final Plat Approval: River's Edge Subdivision](#)
- 2) [Allixo ISP License Agreement](#)
- 3) [Supplement Agreement with Trantech Engineering—Right of Way Acquisition](#)
- 4) [Award Bid for Generator](#)
- 5) [Reject Bids for Repair of Sharon Ave. Sewer Line](#)

FUTURE WORKSHOP:

BUDGET AND FINANCE:

Thursday **August 16, 2018** 6:00 p.m.
City Hall, 833 S Spruce St

EXECUTIVE SESSION:

- An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

ADJOURNMENT:

MEETINGS:

- 1) **LIBRARY BOARD:** Tuesday **August 7, 2018** 6:00 p.m.
Burlington Public Library, 820 E Washington Ave
- 2) **AUDIT & FINANCE COMMITTEE:** Thursday **August 9, 2018** 4:00 p.m.
City Hall, 833 S Spruce St
- 3) **PUBLIC SAFETY COMMITTEE:** Tuesday **August 14, 2018** 4:00 p.m.
Public Safety Building, 311 Cedar Street
- 4) **SKAT BOARD:** Wednesday **August 15, 2018** 1:00 p.m.
Council Chambers, 833 S Spruce St
- 5) **AUDIT & FINANCE COMMITTEE:** Thursday **August 23, 2018** 4:00 p.m.
City Hall, 833 S Spruce St

August 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jul 29	30	31	Aug 1	2	3	4
Jul 29 - Aug 4				5:30pm 7:00pm Planning Commission (Council Chambers)			
	5	6	7	8	9	10	11
Aug 5 - 11			6:00pm Library Board (Library)		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
	12	13	14	15	16	17	18
Aug 12 - 18			4:00pm Public Safety Committee (Public Safety Building)	1:00pm SKAT Board (Burlington City Hall) 5:30pm 7:00pm Planning Commission (Council Chambers)	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
	19	20	21	22	23	24	25
Aug 19 - 25			4:00pm Public Works Committee (Engineering Conf Room)	9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
	26	27	28	29	30	31	Sep 1
Aug 26 - Sep 1				5:30pm 7:00pm Planning Commission (Council Chambers)			

September 2018

September 2018							October 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	15	21	15	16	17	18	19	20
23	24	25	26	27	28	22	28	22	23	24	25	26	27
30						29		29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 26	27	28	29	30	31	Sep 1
8/26 - 31							
	2	3	4	5	6	7	8
9/2 - 7			6:00pm Library Board (Library)				
	9	10	11	12	13	14	15
9/9 - 14		5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan	4:00pm Public Safety Committee (Public Safety Building)	5:30pm 7:00pm Planning Commission (Council Chambers)	4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
	16	17	18	19	20	21	22
9/16 - 21			4:00pm Public Works Committee (Engineering Conf Room)	1:00pm SKAT Board (Burlington City Hall) 7:00pm 9:00pm Planning Commission (City Co	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
	23	24	25	26	27	28	29
9/23 - 28				9:00am 10:00am Downtown Burlington Associati 5:30pm 7:00pm Planning Commissio	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
	30	Oct 1	2	3	4	5	6
9/30 - 10/5							



ITEM #: 1

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 9, 2018 Subject: [Final Plat Approval – River’s Edge Subdivision](#)

Attachments: (1) Final Plat drawing Public Hearing Required: YES () NO (**X**)
(2) Final Plat Application
(3) Draft Resolution

SUMMARY

Under Washington State platting law the division of land involves a two-step process including both a preliminary and final plat approvals. During the preliminary step, a proposed land division is reviewed for compliance with the City’s development regulations. Following the approval of a preliminary plat the developer is required to construct the streets, utilities, and other improvements. During the final plat review process the City verifies that all of the required improvements have been constructed in accordance with applicable City standards and that the final plat drawing is consistent with the preliminary approval.

On August 10, 2017 the City Council approved a preliminary plat application to divide a 14 acre parcel into 35 building sites using the “cluster development” provisions of the Burlington Municipal Code. The developer has since completed all of the required improvements and has requested final plat approval from the City Council. The final plat application has been reviewed by the Planning Department and appears to fully comply with the criteria for final plat approval identified in BMC 16.20.090.C.

RECOMMENDATION

The Planning Department recommends the City Council make a motion to approve the final plat application and authorize the Mayor to sign the final plat drawing and the attached resolution.



ITEM #: 2

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 9th 2018 Subject: [Allixo ISP license agreement](#)
Geoff Hawes, IT Manager

Attachments: 2018-03-19 Final Allixo Burlington ISP license Public Hearing Required: YES () NO (**X**)
agreement 073018.pdf

SUMMARY

This request is for Council to approve an ISP agreement with Allixo to provide Internet services using Burlington fiber. The primary reason is to connect 4 locations for Karmart in the Bouslog Automall area. This will be the fourth ISP provider for the city.

RECOMMENDATION

Council approve the ISP agreement and authorize the Mayor to sign the contract on behalf of the city.



ITEM #: 3

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 9, 2018 Subject: [Supplement Agreement with Trantech Engineering – Right of Way Acquisition](#)

Attachments: 1) Supplement Agreement Public Hearing Required: YES () NO (**X**)

SUMMARY

Trantech’s original contract was for \$85,249 for upgrading George Hopper Road between Costco Drive and Burlington Blvd. Funding for the original design work has been provided by federal safety dollars with no match to the City.

Unfortunately, the existing sidewalk along Burlington Blvd, adjacent to the Tesoro owned gas station, is located on private property. In order to proceed with the project and utilize the federal dollars, the sidewalk needs to be within the road right of way. This work can be added to Trantech’s contract, but will increase it by \$19,746.

This project will upgrade the transportation corridor along East George Hopper Road between Burlington Boulevard and Costco Drive. The Project will improve traffic signal phasing, coordination and operations, improve traffic signal head visibility, and ADA accessibility. Additional features include installation of new traffic loops/detectors, signal controller/cabinet, pavement markings and asphalt overlay.

RECOMMENDATION

Motion to authorize Mayor to sign supplement agreement with Trantech Engineering.



ITEM #: 4

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 9, 2018 Subject: [Award Bid for Generator](#)

Attachments: Bid: Cummins Inc. Public Hearing Required: YES () NO (X)

SUMMARY

One generator bid was received for the Sewer Department on July 26th at 11 a.m. The low, responsive bidder is Cummings, Inc., located in Renton, WA for the amount of \$46,169 plus taxes.

The project consists of procuring a 50 kW diesel generator and automatic transfer switch for Sewer Pump Station #13, located at 1395 Goldenrod Rd. This work has been approved in the 2018 Sewer Capital Improvement Plan.

RECOMMENDATION

Motion to award bid and authorize procurement of Generator for Sewer Dept.



ITEM #: 5

CHECK ONE:

NEW BUS.

OLD BUS.

AGENDA ITEM

Council Date: August 9 2018 Subject: [Reject Bids for Repair of Sharon Avenue Sewer Line](#)

Attachments: Public Works Letter of July 26, 2018 Public Hearing Required: YES () NO ()

SUMMARY

The City received bids for repairs of Phase I of the sanitary sewer line along Sharon Avenue on July 19, 2018. The Engineer's Estimate was \$475,029.28, and the low bid was \$877,629.38. The Public Works Director judged the disparity between the Engineer's Estimate and the low bid to be too extreme to justify awarding the project. Accordingly, the attached letter was sent to the project management firm, Gray and Osborne, to reject all bids.

This agenda items formalizes the bid rejection in accordance with Bellingham Municipal Code 2.84.310 which reads, "The city shall award any contract for a public works project to the lowest responsible bidder with a responsive bid; provided, that the city council may, in its sole discretion, elect to reject all bids."

RECOMMENDATION

Motion to reject all bids for repair of Phase I sanitary sewer line along Sharon Avenue.