

CITY COUNCIL AGENDA
City Hall, 833 South Spruce Street
7:00 p.m. August 23, 2018

CALL TO ORDER:

Mayor Sexton
Council Members: Aslett, J. DeGloria, R. DeGloria, Edmundson, Loving, Montgomery, and Stavig
Staff: Berner, Blaine, Dempsey, Erickson, Hampton, Harrison, Hawes, Brad Johnson, Brittany Johnson, L. Johnson, Jongsma, Luvera, Morrison, Moser, Peterson, Pulst, Rabenstein, Schwetz, Sinclair, Toth, Ward, Yengoyan

MINUTES:

[City Council Meeting August 9, 2018](#)

AUDIT OF BILLS:

PUBLIC COMMENTS:

COUNCIL COMMENTS:

MAYOR'S UPDATE:

PROCLAMATION:

SPECIAL PRESENTATION:

COMMITTEE & BOARD REPORTS:

OFFICERS REPORTS: TBD

UNFINISHED BUSINESS:

CONSENT AGENDA:

NEW BUSINESS:

- 1) [Comprehensive Plan Update – Land Use – Capacity Analysis and Preliminary Recommendations](#)
- 2) [Comprehensive Plan Update – Critical Areas](#)
- 3) [Purchase of Portable Radios for Police Department](#)

FUTURE WORKSHOP:

EXECUTIVE SESSION:

- An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

ADJOURNMENT:

MEETINGS:

- 1) **PUBLIC WORKS COMMITTEE:** Tuesday **August 21, 2018** 4:00 p.m.
City Hall, 833 S Spruce St
- 2) **DOWNTOWN BURLINGTON ASSOCIATION:** Wednesday **August 22, 2018** 9:00 a.m.
Chamber of Commerce, 520 E Fairhaven Ave
- 3) **AUDIT & FINANCE COMMITTEE:** Thursday **August 23, 2018** 4:00 p.m.
City Hall, 833 S Spruce St
- 4) **LIBRARY BOARD:** Tuesday **September 4, 2018** 6:00 p.m.
Burlington Public Library, 820 E Washington Ave
- 5) **PARKS ADVISORY BOARD:** Monday **September 10, 2018** 5:30 p.m.
Parks & Recreation, 900 E Fairhaven Ave
- 6) **PUBLIC SAFETY COMMITTEE:** Tuesday **September 11, 2018** 4:00 p.m.
Public Safety Building, 311 Cedar Street
- 7) **AUDIT & FINANCE COMMITTEE:** Thursday **September 13, 2018** 4:00 p.m.
City Hall, 833 S Spruce St

August 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	8
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jul 29	30	31	Aug 1	2	3	4
Jul 29 - Aug 4				5:30pm 7:00pm Planning Commission (Council Chambers)			
	5	6	7	8	9	10	11
Aug 5 - 11			6:00pm Library Board (Library)		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
	12	13	14	15	16	17	18
Aug 12 - 18			4:00pm Public Safety Committee (Public Safety Building)	1:00pm SKAT Board (Burlington City Hall)			
	19	20	21	22	23	24	25
Aug 19 - 25			4:00pm Public Works Committee (Engineering Conf Room)	9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
	26	27	28	29	30	31	Sep 1
Aug 26 - Sep 1				5:30pm 7:00pm Planning Commission (Council Chambers)			

September 2018

September 2018							October 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	15	21	15	16	17	18	19	20
23	24	25	26	27	28	22	28	22	23	24	25	26	27
30							30	29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 26	27	28	29	30	31	Sep 1
8/26 - 31							
	2	3	4	5	6	7	8
9/2 - 7			6:00pm Library Board (Library)				
	9	10	11	12	13	14	15
9/9 - 14		5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan	4:00pm Public Safety Committee (Public Safety Building)	5:30pm 7:00pm Planning Commission (Council Chambers)	4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
	16	17	18	19	20	21	22
9/16 - 21			4:00pm Public Works Committee (Engineering Conf Room)	1:00pm SKAT Board (Burlington City Hall) 7:00pm 9:00pm Planning Commission (City Co	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
	23	24	25	26	27	28	29
9/23 - 28				9:00am 10:00am Downtown Burlington Associati 5:30pm 7:00pm Planning Commissio	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
	30	Oct 1	2	3	4	5	6
9/30 - 10/5							



ITEM #: 1

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: 8/23/2018 Subject: [Comprehensive Plan Update – Land Use – Capacity Analysis and Preliminary Recommendations](#)

Attachments: (A) Planning Commission Recommendation Public Hearing Required: YES () NO (X)
(B) Staff Report
(C) Summary Report

SUMMARY

The City's comprehensive plan is being updated. As part of this update the City is required to demonstrate that it has sufficient land zoned to accommodate the City's projected population and employment growth over the next 20 years. The City must also show that it can accommodate a range of housing types and densities and that sufficient land has been allocated for the public services needed to support the projected growth.

In order to address these requirements, and identify changes necessary to accommodate the City's projected population and employment growth, the Planning Department worked with Skagit County GIS Services to conduct a computerized review of the City's urban growth area using zoning information and data from the Skagit County Auditor's office. The results of this study show that Burlington can accommodate its projected population growth, but must make changes to accommodate the projected growth in employment. Other changes should also be made to ensure the supply of housing is consistent with the City's economic and demographic characteristics and to ensure better coordination between land use and capital facilities plans.

RECOMMENDATION

Accept the Planning Commission's recommendation (Exhibit "A") and direct the Planning Department to develop more specific policy and regulatory changes based on the findings and recommendations outlined in the staff report prepared by the Planning Department (Exhibit "B").



ITEM #: 2

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: 8/23/2018 Subject: [Comprehensive Plan Update – Critical Areas](#)

Attachments: Exhibit A: Planning Commission Recommendation Public Hearing Required: YES () NO (**X**)

Exhibit B: Staff Report – Summary of Best Available

Science and recommendations

SUMMARY

The City's Comprehensive Plan is being updated. The Washington State Growth Management Act (GMA) requires local governments to regulate development in hazardous or environmentally sensitive areas. These areas are known as "critical areas". Critical areas include wetlands, critical aquifer recharge areas, fish and wildlife habitat, floodplains, and geologic hazards.

In developing policies and regulations for the protection of critical areas the City must use valid and up-to-date scientific information. The GMA refers to such information as "best available science" (BAS). The City is also required to ensure its policies and regulations give "special consideration" to the protection and conservation of anadromous fish species, principally salmon and steelhead. The City's current critical area regulations were adopted in 2002. At that time the City elected to adopt a slightly modified version of Skagit County's critical areas code. Unfortunately, during the adoption process the City did not include references to BAS. Subsequent court decisions and Growth Management Hearings Board (GMHB) cases have held that local governments have an independent duty to include BAS in the adoption of critical area regulations.

To address the lack of BAS in the City's record, the City's Planning Department compiled BAS for each of the five critical areas identified by the GMA and compared this information to the City's current critical area regulations. The Planning Department's findings are documented in a report dated July 13, 2018. The Planning Commission has reviewed this work and recommends the City move forward with the proposed changes identified in the Planning Department's report.

RECOMMENDATION

Accept the Planning Commission's recommendation (Exhibit "A") and direct the Planning Department to develop more specific policy and regulatory changes based on the findings and recommendations outlined in the critical areas report prepared by the Planning Department (Exhibit "B").



ITEM #: 3

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 23, 2018 Subject: [Purchase of Portable Radios for Police Department](#)

Attachments: Motorola Solutions Quote Public Hearing Required: YES () NO (X)

SUMMARY

BPD has approximately 30 portable radios dedicated to patrols, detectives and administration. We have approximately 4 radios dedicated to our Citizens on Patrol unit. Our current inventory is aged to the point where these portable radios are no longer supported by the manufacture. We have used them beyond the shelf life. I am pleased that through officer care, our radios have lasted as long as they have.

I have created a multi-year replacement plan for portable radios and in-car radios. This request is the first wave replacing 9 portable radios. I had estimated \$20k in 2018 to accomplish this and unfortunately underestimated the true cost by \$5k. The \$5k will be absorbed through other current budget categories.

RECOMMENDATION

Allow the expenditure of \$25,245.26 for the purchase of 9 portable radios. This quote was obtained through the State bid list.