

CITY COUNCIL AGENDA
City Hall, 833 South Spruce Street
7:00 p.m. May 9, 2019

CALL TO ORDER:

Mayor Sexton

Council Members: Aslett, J. DeGloria, R. DeGloria, Edmundson, Loving, Montgomery, and Stavig
Staff: Berner, Blaine, Dempsey, Erickson, Ganz, Hampton, Harrison, Hawes, Brad Johnson, L. Johnson, Jongsma, Luvera, Marcotte, Morrison, Moser, Nelson, Peterson, Pulst, Rabenstein, Schwetz, Toth, Ward

MINUTES:

[City Council Meeting April 25, 2019](#)

AUDIT OF BILLS:

PUBLIC COMMENTS:

COUNCIL COMMENTS:

MAYOR'S UPDATE:

PROCLAMATION:

SPECIAL PRESENTATION:

COMMITTEE & BOARD REPORTS:

OFFICERS REPORTS: TBD

UNFINISHED BUSINESS:

CONSENT AGENDA:

NEW BUSINESS:

- 1) [Street Closures for 2019 Berry Dairy Days Events](#)
- 2) [Fireworks Contract for Berry Dairy Days 2019](#)

FUTURE WORKSHOP:

EXECUTIVE SESSION:

- An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

ADJOURNMENT:

MEETINGS:

- 1) PARKS ADVISORY BOARD: Tuesday **May 7, 2019** 5:30 p.m.
Parks & Recreation, 900 E Fairhaven Ave
- 2) LIBRARY BOARD: Tuesday **May 7, 2019** 6:00 p.m.
Burlington Public Library, 820 E Washington Ave
- 3) AUDIT & FINANCE COMMITTEE: Thursday **May 9, 2019** 4:00 p.m.
City Hall, 833 S Spruce Street
- 4) PUBLIC SAFETY COMMITTEE: Tuesday **May 14, 2019** 4:00 p.m.
Public Safety Building, 311 Cedar Street
- 5) SKAT BOARD: Wednesday **May 15, 2019** 1:00 p.m.
Council Chambers, 833 S Spruce Street
- 6) PUBLIC WORKS COMMITTEE: Tuesday **May 21, 2019** 4:00 p.m.
City Hall, 833 S Spruce Street
- 7) DOWNTOWN BURLINGTON ASSOCIATION: Wednesday **May 22, 2019** 9:00 a.m.
Chamber of Commerce, 520 E Fairhaven Ave
- 8) AUDIT & FINANCE COMMITTEE: Thursday **May 23, 2019** 4:00 p.m.
City Hall, 833 S Spruce Street

May 2019

May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 28 - May 4	Apr 28	29	30	May 1	2	3	4
May 5 - 11	5	6	7	8	9	10	11
			5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan 6:00pm Library Board (Library)		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
May 12 - 18	12	13	14	15	16	17	18
			4:00pm Public Safety Committee (Public Safety Building)	1:00pm SKAT Board (Burlington City Hall) 5:30pm 7:00pm Planning Commission (Council Chambers)	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
May 19 - 25	19	20	21	22	23	24	25
			4:00pm Public Works Committee (Engineering Conf Room)	9:00am 10:00am Downtown Burlington Association (Visitor Information Center/Chamber of	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
May 26 - Jun 1	26	27	28	29	30	31	Jun 1

June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	May 26	27	28	29	30	31	Jun 1
5/26 - 31							
	2	3	4	5	6	7	8
6/2 - 7			5:30pm Parks Board (Parks & Rec Dept) - Judy Sheahan 6:00pm Library Board (Library)				
	9	10	11	12	13	14	15
6/9 - 14			4:00pm Public Safety Committee (Public Safety Building)		4:00pm Audit & Finance Committee (City Hall) 7:00pm Council Meeting		
	16	17	18	19	20	21	22
6/16 - 21			4:00pm Public Works Committee (Engineering Conf Room)	1:00pm SKAT Board (Burlington City Hall) 5:30pm 7:00pm Planning Commissio 7:00pm 9:00pm Plannin	6:00pm 8:00pm Budget & Finance Council Workshop (Council Chambers)		
	23	24	25	26	27	28	29
6/23 - 28				9:00am 10:00am Downtown Burlington Association (Visitor Information Center/	4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting		
	30	Jul 1	2	3	4	5	6
6/30 - 7/5							



ITEM #: 1

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: May 9, 2019 Subject: [Street Closures for 2019 Berry Dairy Days Events](#)
Jennifer Berner,
Parks & Recreation Director

Attachments: Berry Dairy Days Festival/Parade - Road Closure Maps Public Hearing Required: YES () NO (X)
Berry Cool Car Show - Road Closure Map
Berry Dairy Days Road Run - Road Closure Map

SUMMARY

- ***Berry Dairy Days Festival and Grand Parade Special Event Permit and Street Closure Request:***
The Burlington Chamber of Commerce is requesting approval for street closures for the Annual Berry Dairy Days Festival and Grand Parade. City staff met with the Chamber staff and reviewed and approved all the proposed road closures. (Parks & Recreation, Fire, Police, Public Works)
New this year, the Festival will be two-days, Saturday, June 15 – Sunday, June 16, 2019. The Festival is expanding its footprint as well, taking place at the Visitor Information Center (VIC) Amphitheater and surrounding side streets, Oak Street, Fairhaven Avenue and S Cherry Street. Saturday's activities will be similar to past years, Kids Zone, Strawberry Shortcake, food booths, live music and vendors. These activities will continue into Sunday with the addition of a BBQ Battle along Fairhaven Ave. The Grand Parade will take place along its usual route, E. Fairhaven Avenue on Saturday, June 15.
 - **Only Saturday, June 15, 2019 Street Closures**
 - 5AM-12:30PM (Parade)
 - **E. Fairhaven Ave.** from its south and east intersection with **Alder Street**, continuing east to **Skagit Street** intersection
 - 5AM-12:30PM (Parade)
 - **Walnut Street** from its north corner intersection at **E. Fairhaven Avenue** to its intersection with **E. Rio Vista Avenue's** north corner
 - 5AM-12:30PM (Parade)
 - **Washington Avenue** from 1-block west of **S. Alder Street** to its west corner intersection with **S. Spruce Street**
 - 5AM-12:30PM (Parade)
 - **S. Spruce Street** from **E. Fairhaven Avenue** south to its intersection with **Greenleaf Avenue**. No through traffic on S. Spruce.

- **Overnight Street Closure Requests**
 - 5AM Sat – 4PM Sun (Festival/BBQ Battle)
 - At parade’s conclusion, **E. Fairhaven Avenue** remain closed from **N. Oak Street** east to its intersection at **S. Cherry Street’s** east corner
 - 5AM Sat – 4PM Sun (Festival/BBQ Battle)
 - **VIC/Amphitheatre parking lot** for festival activities. Cones will mark fire lane access.
 - 5AM Sat – 4PM Sun (Festival/BBQ Battle)
 - **Cherry Street public parking lot**
 - 5AM Sat – 4PM Sun (Festival/BBQ Battle)
 - **S. Cherry Street** from its north intersection with **Fairhaven Avenue** to its north intersection with **E. Washington Avenue**
 - 5AM Sat – 4PM Sun (Festival/BBQ Battle)
 - **N. Oak Street** from its intersection with **Fairhaven Avenue** to **Alleyway** adjacent to Train Wreck

- **Berry Dairy Days Road Runs Street Closure Request:** The Berry Dairy Days Road Run organized again by Kevin Ryan and Chris Whan has two changes from last year; the run will be held on Sunday, June 16 instead of on Saturday and the finish line will be at Fairhaven Avenue instead of in the VIC Park area.

- **Berry Cool Car Show Street Closure Request:** The Cascade Street Rod Association is requesting street closures for the annual “Berry Cool Car Show” to take place on Sunday, June 16, 2019. There are no changes from past years; the car show will take place on E. Fairhaven Avenue.
 - **Sunday, June 16, 2019 Road Run and Car Show Street Closure Requests**
 - **Car Show 6AM-3PM E. Fairhaven Avenue** from east intersection with **Alder Street** to the west side of railroad tracks at **N. Oak Street** (near Stowes)
 - **Car Show 6AM-3PM Public parking lot at old Canton Restaurant** (Spruce Street / E. Fairhaven Avenue)
 - **Road Runs 8AM-9:15AM N. Oak Street** – move barricade from **Alleyway** to Oak’s south intersection with **E. Victoria Avenue** until 9:15AM

RECOMMENDATION

Council Motion to approve the street closures for the 2019 Berry Dairy Days events and authorize the Mayor’s signature on appropriate documents.



ITEM #: 2

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: May 9, 2019 Subject: [Fireworks Contract for Berry Dairy Days 2019](#)

Christi Kinney, Recreation Coordinator

Jennifer Berner, Director, Parks and Rec

Attachments: Western Display Fireworks Proposal Public Hearing Required: YES () NO (**X**)

City of Burlington Agreement with Western Display

City RFP

SUMMARY

The 2019 Festival's budget includes \$10,000 and the Lodging Tax Grant provided an additional \$2,000 for a total of \$12,000 for a firework show at the Berry Dairy Days event on Friday, June 14, 2019. Staff developed a Request for Proposal for a fireworks display with four (4) bids being submitted. The City staff reviewed the bids and selected Western Display Fireworks to provide the show for the 2019 Berry Dairy Days event. This is the same vendor as 2018 and they managed a well-organized and professional show. Included with the RFP and contract this year is a clause that if all goes well and there are no issues, the City and Western Display have an option to roll-over the contract for 2020.

Western Display, whom has 66yrs of experience, submitted a proposal that provided 95 additional fireworks shells than the next highest bidder. Western Display Fireworks designed a custom 20 minute fireworks display, others mentioned "approximately" up to 20 minute show. Western Display provides over 100 shows per year including displays for Seafair, Mukilteo Lighthouse Festival, Oak Harbor NYE & 4th of July Celebrations, Macy's Starlight Celebration, among others. Their proposal was the most complete and accurate.

RECOMMENDATION

Council Motion to award the fireworks agreement to Western Display Fireworks for the 2019 Berry Dairy Days event and approve the agreement and authorize the Mayor to sign.