

CITY COUNCIL AGENDA
7:00 p.m. August 27, 2020

MEETING TO BE HELD REMOTELY
VIA TELEPHONE: 1-774-777-4255
CONFERENCE ID No.: 589-8786

CALL TO ORDER:

Mayor Sexton
Council Members: Aslett, Chaplin, J. DeGloria, R. DeGloria, Green, Loving, and Stavig
Staff: Blaine, Burwash, Dempsey, Erickson, Hampton, Hawes, B. Johnson, L. Johnson, Jongsma,
Luvera, Morrison, Pulst, Rabenstein, Schwetz, Stewart, Toth, Ward, and Young.

MINUTES:

[City Council Meeting August 13, 2020](#)

AUDIT OF BILLS:

PUBLIC COMMENTS:

COUNCIL COMMENTS:

MAYOR'S UPDATE:

PROCLAMATION:

SPECIAL PRESENTATION:

COMMITTEE & BOARD REPORTS:

OFFICERS REPORTS: TBD

UNFINISHED BUSINESS:

CONSENT AGENDA:

1) Canton Parking Lot Lease Renewal

NEW BUSINESS:

1) [Washington State Military Department Public Assistance Grant Agreement \(FEMA\)](#)

DISCUSSION:

FUTURE WORKSHOP:

Thursday **September 3, 2020** 6:00 p.m.
MEETING TO BE HELD REMOTELY
VIA TELEPHONE: 1-774-777-4255
CONFERENCE ID No.: 589-8786

EXECUTIVE SESSION:

ADJOURNMENT:

MEETINGS:

1) AUDIT & FINANCE COMMITTEE:

Thursday **September 10, 2020** 4:00 p.m.
MEETING TO BE HELD REMOTELY
VIA TELEPHONE: 1-774-777-4255
CONFERENCE ID No.: 589-8786

DUE TO THE COVID-19 PANDEMIC, AS OF MARCH 20, 2020, ALL OTHER COUNCIL COMMITTEE MEETINGS ARE SUSPENDED UNTIL EMERGENCY PROCLAMATION 2020-03 HAS BEEN RESCINDED, OR UNTIL FURTHER NOTICE

August 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3	4 5:30pm SUSPENDED: Parks Board (Parks & 6:00pm SUSPENDED: Library Board (Library)	5	6	7	8
9	10	11 4:00pm SUSPENDED: Public Safety Committee (Public Safety Building)	12	13 4:00pm Audit & Finance Committee 7:00pm Council Meeting (Telephonic)	14	15
16	17	18 4:00pm SUSPENDED: Public Works Committee (Engineering Conf	19 1:00pm SUSPENDED: SKAT Board 5:30pm SUSPENDED: Planning Commission	20 6:00pm Council Workshop (Telephonic)	21	22
23	24	25	26 9:00am SUSPENDED: Downtown Burlington Association (Visitor Information	27 4:00pm Audit & Finance (Telephonic) 7:00pm Council Meeting (Telephonic)	28	29
30	31	Sep 1	2	3	4	5

September 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	4	5	6	7	1	2	3
13	14	8	9	10	11	12	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1 5:30pm SUSPENDED: Parks Board (Parks & Rec Dept) 6:00pm SUSPENDED: Library Board (Library)	2	3 6:00pm Council Workshop (Telephonic)	4	5
6	7	8 4:00pm SUSPENDED: Public Safety Committee (Public Safety Building)	9	10 4:00pm Audit & Finance Committee (Telephonic) 7:00pm Council Meeting (Telephonic)	11	12
13	14	15 4:00pm SUSPENDED: Public Works Committee (Engineering Conf Room)	16 1:00pm SUSPENDED: SKAT Board (Burlington City Hall) 5:30pm SUSPENDED: Planning Commission	17	18	19
20	21	22	23 9:00am SUSPENDED: Downtown Burlington Association (Visitor Information Center/Chamber of	24 4:00pm Audit & Finance (City Hall) 7:00pm Council Meeting (Telephonic)	25	26
27	28	29	30	Oct 1	2	3



ITEM #: 1

CHECK ONE:

NEW BUS. _____

OLD BUS. X

AGENDA ITEM

Council Date: August 27, 2020 Subject: Canton Parking Lot Lease Renewal

Submitted By: Greg Young, City Administrator

Attachments: None Public Hearing Required: YES () NO (X)

HISTORY AND SUMMARY

At our last Council meeting we discussed the possible extension of the parking lot lease at a reduced rate (original lease was for \$1,600/mo. and the renewal was offered at \$1,000/mo.) for the next 12 months to reflect the effect that COVID-19 has had on old downtown shopping. Following Council discussion, there was a consensus to discontinue the lease until the current Pandemic situation eases and shoppers return to the Fairhaven area.

I reached out to the family who owns the lot and they came come back with an offer of \$800/mo. For the next 12 months. I told them that I would bring this new offer to the Council.

ALTERNATIVES CONSIDERED

If the lease is not renewed, the City's existing lease ends and it will be up to the family as to what happens to the lot – in all likelihood, they will close the facility to public use.

There also exists the possibility of re-engaging with the family for use of the lot in the future when shoppers return to this part of the city and need these spots to park and shop.

CURRENT AND FUTURE BUDGET RAMIFICATIONS

The City's most recent lease for the parking lot is at the rate of \$1,625.00 per month. The City incurs costs for improvements that may be needed to maintain the parking lot for safe public use.

LEGAL ASPECTS – LEGAL REVIEW

None identified

STAFF RECOMMENDATION

Staff does not have a definitive recommendation – we are simply bringing back the latest offer for Council consideration.

SUGGESTED COUNCIL MOTION LANGUAGE

If you want to extend the lease:

“I move to approve the lease agreement for the parking lot at 423 Fairhaven Street in for \$800 month for the next 12 months and authorize the Mayor’s signature.”

If you do not want to extend the lease:

“I move to discontinue the lease and ask administration to inform the family that once the economic situation is better, we would discuss the City again leasing the parking lot.”



ITEM #: 1

CHECK ONE:

NEW BUS. X

OLD BUS. _____

AGENDA ITEM

Council Date: August 27, 2020 Subject: [Washington State Military Department Public Assistance Grant Agreement \(FEMA\)](#)

Submitted By: Joe Stewart – Finance Director

Attachments: Grant number D20-251 Public Hearing Required: YES () NO (X)

HISTORY AND SUMMARY

Presidential Disaster Declaration # FEMA-4481-DR-WA COVID-19. To provide funds to the SUBRECIPIENT for the emergency protective measures taken in response to the COVID-19 pandemic outbreak as approved by FEMA in project worksheets describing eligible scopes of work and associated funding. The DEPARTMENT is the Recipient and Pass-through Entity of the Presidential Disaster Declaration # FEMA-4481-DR-WA COVID-19, and FEMA State Agreement, which are incorporated by reference, and makes a sub-award of Federal award funds to the SUBRECIPIENT pursuant to this Agreement. The SUBRECIPIENT is accountable to the DEPARTMENT for use of Federal award funds provided under this Agreement and the associated matching funds.

ALTERNATIVES CONSIDERED

N/A

CURRENT AND FUTURE BUDGET RAMIFICATIONS

Funding will help offset the costs associated with the response. For eligible expenditures, the City will be reimbursed for up to 70% of the claim. YTD expenditures are approximately \$60,000. Eligibility of expenditures and total amount of claim/funding is to be determined.

LEGAL ASPECTS – LEGAL REVIEW

None identified

STAFF RECOMMENDATION

Due to the unforeseen budgetary impact of the pandemic, these funds will be critical to offset many of the costs that were incurred in response to the COVID – 19 pandemic.

SUGGESTED COUNCIL MOTION LANGUAGE

“I move to approve grant number D20-251 between the Washington State Department of Commerce and the City of Burlington”